



School of Pharmacy - Presentation Facilities

Each of the teaching rooms is equipped with an integrated unit containing a PC connected to a projector. The PC has MS-Windows XP with MS-Powerpoint installed, a CD/DVD drive, a USB socket, and a cable for use with a laptop PC. In some of the smaller rooms the projector and screen have an integrated interactive whiteboard.

The integrated podium units are of two types: lectern and desk. Lecture theatres are equipped with lectern podium units with a touch sensitive screen and stylus and a built in microphone. ([Maplethorpe, John Hanbury, Small Theatre 225](#)). Seminar rooms ([M2, M3, B42, 228](#)), have a desk type unit with no screen. Room [B37](#) has a podium with a screen. [Rooms B34 and M1](#) have a computer and plasma display screen with no podium unit. All units operate in a similar manner. Activation occurs on opening by means of a key that opens a drop down door in the side. The unit should always be on and in standby mode. The keyboard is in a drawer at the top below the desk in the long side. The projector is activated by selecting the 'projector on' button on the unit control panel if it does not automatically power up.



Lectern podium unit and media projector ([Maplethorpe theatre](#))



Desk type podium unit ([Room 228](#))



The Elmo media projector.

The [lecture theatres](#) and the [seminar room 228](#) also have an Elmo projector unit for transparent/reflective media connected to the system for projection through the same unit. This is selected via the podium control panel which can switch between the internal PC and other external units.

All PCs are connected to the internet, in most cases via a high speed wired connection.

When removing USB devices please ensure that the correct device is selected for removal.

The system should be left on and in a functional state.

Shut the side door, leaving the system still on. The PC and the projector will return to a standby state. This allows a return to normal working when the door is opened by the next user.

For full details of individual room equipment function see the specific instruction cards to be found in each room. These can also be downloaded from the web site.

See <http://elearn.pharmacy.ac.uk/>

See *Teaching Room Equipment* and the link for the room and instruction sheet required.